

Chichester District Council



**CHICHESTER DISTRICT COUNCIL**

**FORWARD PLAN**

**For the period  
1 January 2016 to 30 April 2016**

**An outline of the decisions expected to be made by the Council's Cabinet**

**CHICHESTER DISTRICT COUNCIL**  
**FORWARD PLAN FOR THE PERIOD 1 JANUARY 2016 TO 30 APRIL 2016**

This Forward Plan outlines the decisions which are expected to be made by the Council's Cabinet during the period of four months from 1 January 2016 to 30 April 2016. On occasions the timetable for reports may change due to unforeseen circumstances. Additionally the Forward Plan also identifies decisions which are likely to be taken by the Cabinet in the coming year beyond the four month period covered by the Plan.

The meetings of the Cabinet due to be held during this period are, 5 January 2016, 26 January 2016 (special meeting), 8 March 2016 and 12 April 2016 to be held at the offices of Chichester District Council, East Pallant House, East Pallant, Chichester.

Parts of these meetings may be held in private if the Cabinet considers it likely that there will be disclosure of confidential information or exempt information of a description specified in Part 1 of Schedule 12A to the Local Government Act 1972.

The Forward Plan includes key decisions, which are those which if taken by the Cabinet will have significant financial implications or significant impact in the District, and other decisions which may be of interest to the public.

The Forward Plan includes information on the person to contact to inspect relevant documents.

The Cabinet may also consider other documents or items which are not included in the Forward Plan due to changing circumstances.

The Membership of the Cabinet is currently as follows:

Councillors Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr P R Barrow, Mr B A Finch, Mrs G Keegan, Mrs P A Hardwick and Mrs S T Taylor.

The Forward Plan will be revised each month and rolled forward to the next four monthly period.

Any person who wishes to make representations about any matter in the Forward Plan should contact the report author or Member Services, Chichester District Council, East Pallant House, Chichester, PO19 1TY (e-mail [memberservices@chichester.gov.uk](mailto:memberservices@chichester.gov.uk)) at least a week before the meeting at which the decision is to be made. Any person who wishes to receive a copy of any document relevant to the matters listed in the Forward Plan should contact the same people.

If you have any general queries on the contents of the Forward Plan please contact Katherine Jeram, Member Services Officer on 01243 534674 (e-mail [kjeram@chichester.gov.uk](mailto:kjeram@chichester.gov.uk))

Tony Dignum  
Leader of the Council

**Topics due to be considered are as follows:**

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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Adoption of the Community Infrastructure Levy Charging Schedule</b></p> <p>The adoption of the CIL Charging Schedule will bring in some additional funding from development to spend on the infrastructure to support the growth of the area in line with the new Local Plan.</p> <p>A proportion of the monies collected will be handed to the City, Town, and Parish Councils which have taken this growth to spend on infrastructure projects of their choice.</p> <p>There will still be a gap in funding, which will mean that other funding sources will need to be identified and projects will need to be prioritised. The projects to be funded will be identified in an Infrastructure Business Plan which will be updated each year as part of a five year rolling programme.</p> <p>(Recommendation from the Development Plan and Infrastructure Panel)</p> <p>(Recommendation to Council)</p> |
| 3. Report author   | Mrs Karen Dower, Principal Planning Policy Officer<br>(Infrastructure Planning)<br>kdower@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Authority's Monitoring Report 2015-2016</b></p> <p>National planning regulations require the Council to publish an AMR every year to monitor progress on plan preparation and assess the implementation and effectiveness of local plan policies over the year to 31 March 2014. The AMR will include:</p> <ul style="list-style-type: none"> <li>• Updated information on all Council planning documents currently in preparation and the timetable for their adoption.</li> <li>• Details of neighbourhood plans in preparation and their timetables.</li> <li>• Analysis of planning policy performance, including information on development completed, housing and commercial land supply and performance against environmental indicators.</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>Summary information on planning applications, appeals and planning obligations secured during the year.</li> </ul> <p>The report will recommend that Cabinet approves the publication of the Authority's Monitoring Report 2014-2015 on the Council's website.</p> |
| 3. Report author                                    | Mr Mike Allgrove, Planning Policy Conservation and Design Service Manager<br>mallgrove@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet   |

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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Beach Management Plan 2016</b><br>To seek approval for the next 5 years Beach Management Plan from 2016-2021. |
| 3. Report author   | Mrs Alison Stevens, Environment Manager<br>astevens@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Chichester Place Plan</b><br>To consider a joint document prepared by West Sussex County Council and Chichester District Council. |
| 3. Report author   | Mr Steve Carvell, Executive Director<br>scarvell@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Developer Contributions to the A27 Chichester Bypass Improvements - Draft for Consultation</b><br>(Recommendation from the Development Plan and Infrastructure Panel)<br>(Recommendation to Council) |
| 3. Report author   | Mr R Davidson, Principal Planning Policy Officer (Strategic Planning)<br>rdavidson@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| submitted to the Cabinet                                 |   |
| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Disciplinary Action Against Statutory Officers: The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015</b></p> <p>That Cabinet consider an updated Disciplinary Procedure for the Chief Executive, Section 151 Officer and Monitoring Officer that was deferred by Cabinet on 7 July 2015 pending the outcome of national negotiations.</p> <p>(Recommendation to Council)</p>  |
| 3. Report author   | Mr Tim Radcliffe, Human Resources Manager<br>tradcliffe@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |
| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Government and Local Staff Pay Scales</b></p> <p>Living wage, recruitment and retention issues and options to address implications. This report relates to the work on staff pay undertaken by officers following the South East Employers (SEE) report on benchmarking and other pay issues. The SEE report shows that for some posts the Council is paying below the average paid by comparable authorities. Some services and posts are particularly affected by this and this can impact on staff recruitment and retention, especially at professional officer level. The committee report will also address the impact of the new mandatory National Living Wage (£7.20 per hour for staff aged over 25 from 1<sup>st</sup> April 2016, increasing to a minimum of £9 per hour by 2020) as it is applied over the next 5 years both in cost terms and how it will affect the Council's grading structure.</p> <p>Cabinet is asked to recommend to Council a comprehensive review of pay scales.</p> <p>The Public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of 'exempt information' of the description specified in Paragraph 4 (Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority) of Part I of Schedule 12A to the Local Government Act 1972.</p> |

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| 3. Report author                                    | Mrs Jane Dodsworth, Head of Business Improvement Services<br>jdodsworth@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet   |

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| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Planning Obligation and Affordable Housing Supplementary Planning Document Adoption</b></p> <p>Chichester District Council expects to introduce its Community Infrastructure Levy (CIL) in Autumn 2015. This has significant implications for how the Council plans for the delivery of infrastructure and secures contributions for infrastructure from development. This Supplementary Planning Document (SPD) sets out Chichester District Council's proposed policy for securing developer contributions from new development that requires planning permission, and once adopted will be an important material consideration in determining planning applications. This document will be adopted as SPD at the same time as the Community Infrastructure Levy (CIL) is adopted. It will replace 'The Provision of Service Infrastructure Related to new Development in Chichester District' adopted in December 2004.<br/>(Recommendation from Development Plan and Infrastructure Panel)</p> <p>(Recommendation to Council)</p> |
| 3. Report author   | Mrs Karen Dower, Principal Planning Policy Officer (Infrastructure Planning)<br>kdower@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Review of Members Allowances Scheme</b><br/>(Recommendation from Independent Remuneration Panel)<br/>(Recommendation to Council)</p> |
| 3. Report author   | Mr Philip Coleman, Member Services Manager<br>pcoleman@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |



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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Shared Services</b><br>To consider the proposed options appraisal to investigate the business case for a shared service of Revenues and Benefits, ICT, Customer Services, HR, Legal and Financial Services. |
| 3. Report author   | Mrs Jane Dodsworth, Head of Business Improvement Services<br>jdodsworth@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Waste Partnership Memorandum of Understanding</b><br>The Memorandum of Understanding between the district, boroughs and county council has been revised. This includes the financial arrangements of the recycling support payment system. The new proposals will be presented for approval |
| 3. Report author   | Mr Bob Riley, Contracts Manager  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Westgate Leisure Centre, Carbon Trust Scheme</b><br>To make a decision based on the receipt of Counsel's advice.<br><br>The Public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of 'exempt information' of the description specified in Paragraph 5 (Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings) of Part I of Schedule 12A to the Local Government Act 1972. |
| 3. Report author   | Mr David Stewart, Deputy Monitoring Officer, Mr John Bacon, Building & Facility Services Manager<br>dstewart@chichester.gov.uk, jbacon@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 5 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Whistle Blowing Policy</b></p> <p>The Public Interest Disclosures (Whistleblowing) Policy is reviewed annually by the Principal Auditor to ensure that it remains compliant with legislation and best practice and has been amended slightly. It is being submitted to the CG&amp;A Committee for consideration by Members. It is recommended that the Whistleblowing Policy is further publicised to staff and the public via the normal internal channels and on the council's website.</p> <p>(Recommendation to Council)</p> |
| 3. Report author   | Mr Tim Radcliffe, Human Resources Manager<br>tradcliffe@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 26 Jan 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Leisure Management Procurement Process</b></p> <p>The Council has tested the market and received tenders for managing the Council's Leisure Centres and Sports Development Service. The Special Cabinet meeting will consider whether to outsource the leisure management and sports development services in addition to approving the preferred contractor should the recommendation be to outsource the services subject to Full Council approval.</p> <p>(Recommendation to Council)</p> |
| 3. Report author   | Mrs Sarah Peyman, Sport and Leisure Development Manager<br>speyman@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Avenue de Chartres Car Park - Tender Evaluation</b></p> <p>Details of the works tenders to be reported for final decision on the content of the works confirmation of the contract sum and award of contract for refurbishment works to a preferred contractor.</p> <p>The Public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of 'exempt</p> |

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|   | information' of the description specified in Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part I of Schedule 12A to the Local Government Act 1972. |
| 3. Report author                                    | Mrs Jane Dodsworth, Head of Business Improvement Services<br>jdodsworth@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet  |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Birdham Neighbourhood Plan Decision Statement</b><br>To consider the Examiner's recommendation made on the Birdham Neighbourhood Plan. The report will recommend that Cabinet agrees the Decision Statement and the Plan moves forward for referendum. |
| 3. Report author   | Mrs Valerie Dobson, Neighbourhood Planning Officer<br>vdobson@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Budget Spending Plans 2016-2017</b><br>(Recommendation to Council)            |
| 3. Report author   | Mr John Ward, Head of Finance and Governance Services<br>jward@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Constitution Update</b><br>To approve various amendments to the Council's Constitution.<br>(Recommendation to Council) |
| 3. Report author   | Mr Philip Coleman, Member Services Manager<br>pcoleman@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Coastal West Sussex and Greater Brighton Local Strategic Statement Adoption (LSS2)</b></p> <p>The Coastal West Sussex and Greater Brighton Local Strategic Statement (LSS) was prepared by the local planning authorities (LPAs) in the sub-region in 2013 to provide a strategic planning framework for delivering sustainable growth over the period 2013-2031. It is the main vehicle for taking forward the Strategic Planning Board (SPB) work on behalf of the LPAs. The LSS was agreed by the SPB in Oct 2013 and accepted by this Council in Jan 2014.</p> <p>In July 2015, the SPB agreed that the LSS should be updated to reflect progression of local plans and the Greater Brighton City Deal, and the fact that the strategic geography covered by the LSS has now been expanded to include the districts of Horsham and Mid Sussex. The LSS update is intended to be a focused 'refresh', recognising that a more comprehensive review will be needed at some point in the near future to address longer term issues, particularly housing provision.</p> <p>The 'LSS Refresh' (LSS2) will be presented to the SPB for its sign-off in Jan 2016. Following the SPB's approval, it is intended to present the updated LSS to CDC Members for information and to seek their endorsement.<br/>(Recommendation to Council)</p> |
| 3. Report author   | Mr R Davidson, Principal Planning Policy Officer (Strategic Planning)<br>rdavidson@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Council Tax Report</b></p> <p>To determine the level of Council Tax for 2016-2017.<br/>(Recommendation to Council)</p> |
| 3. Report author   | Mr John Ward, Head of Finance and Governance Services<br>jward@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting      | 9 Feb 2016                           |
| 2. Matter in respect of | <b>Developer and Partner Charter</b> |

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| which the decision is to be made                    | <p><b>Description:</b> Approval and adoption of a new 'charter' to guide and encourage developers, suppliers and partners to employ and train local workers, and to use local supply chains.</p> <p><b>Expected outcomes:</b> Increase in number of businesses procuring locally.</p> |
| 3. Report author                                    | Mrs Karen Neglia, Economic Development Planning Officer, Mr Steve Oates, Economic Development Manager<br>kneglia@chichester.gov.uk, soates@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Housing Strategy Review</b></p> <p>This report will include a review of the current Housing Strategy 2013-2018 taking into account local and national issues. It will make recommendations in terms of any changes to the direction of the Strategy, actions and target dates in the Housing Delivery Plan and the Housing Strategy Capital Investment Plan.</p> |
| 3. Report author   | Mrs Linda Grange, Housing Delivery Manager<br>lgrange@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 9 Feb 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Infrastructure Business Plan</b></p> <p>The Infrastructure Business Plan (IBP) has been prepared collaboratively with the three tiers of local government (District, County and Parish/Town Councils) and in close cooperation with infrastructure delivery commissioners including strategic site developers, to ensure that development within the Chichester plan area is supported by the timely provision of infrastructure. The IBP will be rolled forward and updated each year and will be subject to annual review remaining continually revised to reflect development delivery rates and adjusted infrastructure requirements across the plan area.</p> <p>This IBP provides a clear approach and process for prioritising infrastructure. A transparent process for prioritising infrastructure is needed because CIL receipts will not be sufficient to fund all infrastructure required within the Plan area. Prioritisation facilitates a considered approach towards infrastructure delivery and will support the effective management of resources. The IBP is based upon the Local Plan development trajectories, prioritisation of Infrastructure</p> |

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|   | projects, and phasing of Infrastructure. It identifies other potential sources which could help fund the shortfalls.<br>(Recommendation to Council) |
| 3. Report author                                    | Mrs Karen Dower, Principal Planning Policy Officer<br>(Infrastructure Planning)<br>kdower@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Initial Project Proposal Documents</b>                                     |
| 3. Report author   | Mr Joe Mildred, Corporate Policy Advice Manager<br>jmildred@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Parking Charges 2016-2017 - Results of Consultation</b><br>To consider any representations made following consultation carried out on proposals the proposals to increase the parking charges fro 2016/17. |
| 3. Report author   | Mrs Tania Murphy, Parking Services Manager<br>tmurphy@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Senior Staff Pay Policy Statement</b><br>Since 1 April 2012 the Council has been required by Section 38(1) of the Localism Act 2011 (the Act) to publish an annual pay policy statement concerning its statutory and non-statutory Chief Officers and their deputies. This statement must be approved by Full Council in accordance with guidance published by the Department for Communities and Local Government under s.40 of the Act.<br>(Recommendation to Council) |
| 3. Report author   | Mr Tim Radcliffe, Human Resources Manager<br>tradcliffe@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| submitted to the Cabinet                                 |   |
| 1. Date of Meeting                                       | 5 Jan 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Recreational Disturbance at Pagham Harbour - Joint Approach to Mitigation with Arun DC</b></p> <p>Recreational disturbance of protected bird populations has been an issue for planning applications affecting Chichester Harbour for some time and is now mitigated through a Solent-wide approach. The same issue is now affecting planning applications within 3.5km of Pagham Harbour.</p> <p>Pagham is not yet included in the Solent-wide scheme, and is unlikely to be so before 2017 at the earliest. A joint approach has been drawn up with Arun District Council, the RSPB (site managers) and Natural England. This will enable the granting of planning permissions without Natural England objections.</p> <p>Policy 51 of the Chichester Local Plan allows for the collection of contributions from developers to fund mitigation measures in-perpetuity, but does not specify the details of a scheme. This report recommends adopting a joint scheme with Arun including a common level of developer contributions. It recommends approval for the holding of funds by Chichester DC on behalf of both authorities. The report also seeks approval for expenditure of the s106 funds so collected, initially by a four year agreement with the RSPB for the provision of additional wardening at the nature reserve.</p> |
| 3. Report author   | Mr Tom Day, Environmental Coordinator<br>tday@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |
| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <p><b>Tangmere Neighbourhood Plan Decision Statement</b></p> <p>To consider the Examiner's recommendations made on the Tangmere Neighbourhood Plan. The report will recommend that Cabinet agrees the Decision Statement and the Plan move forward for referendum.</p>  |
| 3. Report author   | Mrs Valerie Dobson, Neighbourhood Planning Officer<br>vdobson@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Telephone Replacement System - Tender Evaluations</b><br>To approve issue of contract for CDC replacement telephone system following tender process. |
| 3. Report author   |   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 9 Feb 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Treasury Management Strategy 2016/17</b><br>(Recommendation from Corporate Governance and Audit Committee and recommendation to Council). |
| 3. Report author   | Mrs Helen Belenger, Accountancy Services Manager<br>sbelenger@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 9 Feb 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Water Resources and Water Management Supplementary Planning Document (SPD): Consultation</b><br>The Council is a Water Resources and Water Management Supplementary Planning Document (SPD). The SPD expands on the vision, objectives and policies of the Chichester Local Plan. The SPD will look at water resources and assess whether existing infrastructure can cope with an increased demand or whether it will require improvement. The consultation process is part of the preparation of the SPD.<br><br><b>Recommendation:</b> to approve the Water Resources and Water Management Supplementary Planning Document for consultation<br>(Recommendation to Council) |
| 3. Report author   | Ms Sue Payne, Planning Policy Officer<br>spayne@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                               | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to | <b>Chichester Harbour Policies Supplementary Planning Document (SPD): Consultation</b> |



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| be made   | <p>The Council in conjunction with the Chichester Harbour Conservancy is preparing a Chichester Harbour Policies Supplementary Planning Document (SPD). The SPD will be based on the policies contained within the Chichester Harbour Area of Outstanding Natural Beauty Management Plan 2014-2029. By including them in a planning document it will give them more weight. The consultation process is part of the preparation of the SPD.</p> <p><b>Recommendation:</b> to approve the Chichester Harbour Area of Outstanding Natural Beauty Management Plan 2014-2029 for consultation<br/>(Recommendation to Council)</p> |
| 3. Report author                                    | Ms Sue Payne, Planning Policy Officer<br>spayne@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet   |

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| 1. Date of Meeting                                       | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Chichester in Partnership - Choose Work Project</b><br/>Request to Cabinet to support the continuation (and probable expansion) of the Choose Work project for three years from January 2016 and, in the event that further external funding cannot be sourced, to provide additional funding of c. £70,000 from the New Homes Bonus. (Cabinet previously approved funding of £30,000 for three years from January 2015. By January 2016, £10,000 will have been spent, leaving £20,000. With additional funding of £70,000, this will cover the project costs of c. £30,000pa for three years).</p> |
| 3. Report author   | Mr Steve Oates, Economic Development Manager<br>soates@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to be made | <p><b>Chichester Wellbeing</b><br/>Cabinet are recommended to accept the new agreement with West Sussex County Council to deliver a Wellbeing service and agree the business plan.</p> |
| 3. Report author   | Mrs Elaine Thomas, Wellbeing Manager<br>ethomas@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Deficit Reduction Strategy</b>  |
| 3. Report author   | Mr John Ward, Head of Finance and Governance Services<br>jward@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 8 Mar 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Parking Strategy Review</b><br>The Chichester District Car Park Strategy 2010 – 2020 sets out the principles and vision for the provision of parking by the authority. It is considered that now is a good time to review and re-fresh this document, to enable changes which have been seen over recent years to be considered and to allow consideration of emerging policies and strategies to be included. Links to other projects – such as the Road Space Audit and Smarter Choices – will also be considered. The document will be considered first by the Chichester District Parking Forum and is being submitted to Cabinet for final agreement. |
| 3. Report author   | Mrs Tania Murphy, Parking Services Manager<br>tmurphy@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |

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| 1. Date of Meeting                                       | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Private Sector Renewal Policy</b><br>To consider and approve the Policy for private tenancies following the outcomes from the stock modelling exercise. The Policy will detail the assistance that will be made available by the council for housing renewal in the private sector. This includes assistance for homeowners and tenants living in the private rented sector including Registered Social Landlords but does not apply to tenants living in council owned housing stock.<br>(Recommendation from Overview and Scrutiny Committee) |
| 3. Report author   | Mr Rob Dunmall, Housing Operations Manager<br>rdunmall@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Review of Payment Options in Car Parks</b><br>Following implementation of pay on foot in the Avenue de Chartres car park. |
| 3. Report author   | Mrs Tania Murphy, Parking Services Manager<br>tmurphy@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 8 Mar 2016   |
| 2. Matter in respect of which the decision is to be made | <b>Think Family Expansion Programme</b><br>Evaluate and report think family's outcomes in Chichester District Council 2014-16 and consider future key worker post funding options. |
| 3. Report author   | Mr Steve Hansford, Head of Community Services<br><br>Ms Pam Bushby, Community Interventions Manager<br>shansford@chichester.gov.uk<br><br>pbushby@chichester.gov.uk                |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting                                       | 12 Apr 2016  |
| 2. Matter in respect of which the decision is to be made | <b>Strategic and Operational Risks review late 2015/16</b><br>An update to Cabinet of the Council's strategic risk register and the high scoring operational risks following an update reported to the Corporate Governance & Audit Committee.<br><br>Appendices set out the controls and mitigation actions in place or in progress to manage the risks identified.<br><br>No decision is required as the purpose of this report is to update all members on the risk registers twice a year. |
| 3. Report author   | Mrs Helen Belenger, Accountancy Services Manager<br>sbelenger@chichester.gov.uk  |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet  |

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| 1. Date of Meeting      | 12 Apr 2016             |
| 2. Matter in respect of | <b>Tourism Strategy</b> |

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| which the decision is to be made                    |  |
| 3. Report author                                    | Mr Steve Oates, Economic Development Manager<br>soates@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet  |

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| 1. Date of Meeting                                       | February 2017   |
| 2. Matter in respect of which the decision is to be made | <b>Financial Management System Upgrade - Post Project Evaluation</b><br>To receive a review of how the project has performed following implementation of the upgrade. |
| 3. Report author   | Mrs Helen Belenger, Accountancy Services Manager<br>sbelenger@chichester.gov.uk   |
| 4. List of documents to be submitted to the Cabinet      | Report to Cabinet   |